

Leicester
City Council

LICENSING (HEARINGS) SUB-COMMITTEE

DATE: THURSDAY, 16 APRIL 2024

TIME: 10:00 am

PLACE: Meeting Room G.02, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Sub-Committee

Councillors Pickering, Cank and Whittle

Members of the Sub-Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

Officer contact: *Katie Jordan*
Governance Support, Leicester City Council
City Hall, 115 Charles Street, Leicester, LE1 1FZ
Tel: 0116 454 2616
email: Katie.Jordan@leicester.gov.uk

Information for Members of the Public

Attending meetings and access to information

You have the right to attend formal meetings such as Full Council, committee meetings, and Scrutiny Commissions and see copies of agendas and minutes.

However, on occasion, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk or by contacting us using the details below.

NOTE:

Separate guidance on attending the meeting is available for officers. Officers attending the meeting are asked to contact the Democratic Support Officer in advance to confirm their arrangements for attendance.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

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If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact committees@leicester.gov.uk

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

LEICESTER CITY COUNCIL LICENSING SUB-COMMITTEE PROCEDURAL GUIDE

INTRODUCTORY PHASE

The meeting will be held in public unless stated otherwise in the report.

Present at the hearing will be Members of the Licensing Sub-Committee (minimum 3 Members), Officers from the Licensing Authority, a Legal Adviser to the Sub-Committee, an Officer from Democratic Services.

1. Participants at the meeting will introduce themselves as follows:
 - a. Members and Officers
 - b. Statutory Consultees (if any)
 - c. The Applicant and any representatives
 - d. Persons who have made representations
2. The Chair will check that the Applicant has received a copy of the Officer report.

INFORMATION GATHERING

(*Please Note – for the purposes of a hearing to determine an application in a Cumulative Impact Zone (CIZ), the Applicant will present their case first)

3. The Licensing Officer presents the report (previously circulated)

Questions (for clarification purposes only):
Members
Statutory Consultees (if any)
Persons who have made representations
Applicant and Representative(s)
4. Depending on the nature of the report, Statutory Consultees present their comments.

Questions (for clarification purposes only):
Members
Officers
Persons who have made representations
Applicant and Representative(s)
5. Persons who have made representations

Questions (for clarification purposes only):
Members
Officers
Statutory Consultees (is any)
Applicant and Representative(s)

6. *Applicant's Case

Questions (for clarification purposes only):

Members

Officers

Statutory Consultees

Persons who have made representations

7. Summing up in the following order

Officers

Statutory Consultees

Persons who have made representations

*Applicant and Representative(s)

8. The Legal Adviser to the Sub-Committee to advise the Sub-Committee in the presence of the Applicant, Representatives, Officers, Statutory Consultees, and persons who have made representations on relevant issues the Members need to be aware of when they come to make their decision.

DECISION MAKING

9. Apart from the Sub-Committee Members and the Democratic Support Officer everyone will be asked to withdraw from the meeting The Legal Adviser to the Sub-Committee may be called back to the meeting to advise on the wording of the decision the Sub-Committee Members will have made during private deliberation.

10. The Applicant will be advised that the decision made by the Sub-Committee will be made public within 5 working days of the meeting.

PUBLIC SESSION

AGENDA

FIRE / EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

- 1. APPOINTMENT OF CHAIR**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

- 4. APPLICATION FOR A NEW PREMISES LICENCE FOR [Appendix A-C](#)
Y2K ENTERTAINMENT MUSIC AND ARTS, ABBEY
PARK, LEICESTER**

The Director of Neighbourhood and Environmental Services submits a report on an application for a new premises licence for Y2K Entertainment Music and Arts, Abbey Park, Leicester.

- 5. ANY OTHER URGENT BUSINESS**

Application for a new premises licence

Licensing (Hearings) Sub-Committee

Decision to be taken by: Licensing (Hearings)
Sub-Committee

Decision to be taken on/Date of meeting: 16th April 2024

Lead director/officer: Deborah Bragg

Useful information

- Ward(s) affected: Abbey
- Report author: Vicky Marshall
- Author contact details: 0116 454 3048
- Report version number: 1

1. Summary

- 1.1 This report outlines an application under the Licensing Act 2003 for a new premises licence for Y2K Entertainment Music and Arts, Abbey Park, Leicester and summarises the representations received. It also highlights the licensing objectives and the relevant parts of both the statutory guidance and the Licensing Authority’s Licensing Policy.

2. Determination to be made

- 1.1 Having considered the application and representations, Members must consider whether to
- Grant the licence without modification
 - Grant the licence subject to conditions
 - Exclude from the licence any of the licensable activities
 - Refuse to accept the proposed premises supervisor
 - Reject the application

3. Application and promotion of the licensing objectives

- 1.1 An application was received on 9th February 2024 from Y2K Entertainment Music and Arts for a new premises licence for Abbey Park. A copy of the application is attached at Appendix A.

- 1.2 The application is as follows:

Licensable activity	Proposed hours
Live music	Saturday 10:30 – 22:30
Recorded music	Saturday 10:30 – 22:30
Performances of dance	Saturday 10:30 – 22:30
Supply of alcohol	Saturday 10:30 – 22:30
Opening hours	Saturday 10.30 – 22.30

- 1.3 The steps the applicant proposes to take to promote the licensing objectives are set out in the operating schedule (see section 18 of Appendix A).

- 1.4 In arriving at its decision on the application, the Licensing Authority's primary consideration must be the promotion of the licensing objectives.

4. Representations

- 1.5 A representation was received on 26th February 2024 from the Police . The representation relates to the prevention of crime and disorder, the prevention of public nuisance, public safety and the protection of children from harm. The representee is concerned that applicant has not acknowledged concerns from the same event at Nelson Mandela Park last year or engaged with responsible authorities and the application is vague and does not refer to specific ways of promoting the licensing objectives. A copy of the representation is attached at Appendix B1.
- 1.6 A representation was received on 29th February 2024 from the Noise Team The representation relates the prevention of public nuisance. The representee is concerned about the lack of noise management plan and the position of the stage. They are also concerned about problems that occurred at the event in 2023. . A copy of the representation is attached at Appendix B2.
- 1.7 A representation was received on 4th March 2024 from the Licensing Enforcement team. The representation relates the prevention of public nuisance, prevention of crime and disorder, public safety and prevention of harm to children. The representee is concerned that application lacks details and there were numerous concerns with the event in 2023. A list of proposed condition has been provided to the applicant as a result of a multi agency discussions. A copy of the representation is attached at Appendix B3.

5. Conditions

- 1.1 The conditions that are consistent with the application and the representations are attached at Appendix C.

6. Statutory guidance and statement of licensing policy

- 1.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under

section 182 of the Licensing Act 2003. The parts of the guidance that are particularly relevant in this case are as follows:

on	Heading
1.2 – 1.5	Licensing objectives and aims
1.15 – 1.16	General Principles
1.17	Each application on its own merits
2.1 – 2.6	Crime & Disorder
2.7 – 2.14	Public Safety
2.15 – 2.21	Public nuisance
2.22 – 2.31	Protection of children from harm
3.12 – 3.20	Late night refreshment
8.41 – 8.49	Steps to promote the licensing objectives
9.11 – 9.12	Role of responsible authorities
9.31 – 9.41	Hearings
9.42 – 9.44	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions

10.10	Proportionality
10.13 - 10.15	Hours of trading
13.10 – 13.11	Giving reasons for decisions
14.51 – 14.52	Licensing Hours

1.2 The relevant parts of the Licensing Authority’s Statement of Licensing Policy are as follows:

Section	Heading
4	Promotion of the licensing objectives
5	General Principles
6	Premises Licences and Club Premises Certificates
8	Areas of Specific Interest and Consultation

7. Points for clarification

1.1 The applicant and the parties making the representation have been asked to clarify certain points at the hearing, as follows:

By the applicant

1. Whether the applicant considers that the concerns outlined in the representations are valid, and if not why not.
2. In the light of the representations made, whether the applicant wishes to propose any additional steps for the promotion of the licensing objectives.

By the party making the representation

1. Whether they have any additional information to support the representation they have made.

2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives.

8. Financial, legal, equalities, climate emergency and other implications

8.1 Financial implications

None.

8.2 Legal implications

Legal advice specific to the application will be provided at the meeting by Legal Officers.

8.3 Equalities implications

None.

8.4 Climate Emergency implications

There are unlikely to be any significant climate emergency implications directly associated with this report and the licensing process. Aidan Davis, Sustainability Officer,

Ext 28 3384.

8.5 Other implications (You will need to have considered other implications in preparing this report. Please indicate which ones apply?)

None.

9. Background information and other papers:

None

10. Summary of appendices:

Appendix A – Application

Appendix B – Representations

Appendix C – Conditions consistent with the application and representations

11. Is this a private report (If so, please indicate the reasons and state why it is not in the public interest to be dealt with publicly)?

No

12. Is this a “key decision”? If so, why?

No

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Y2K Entertainment Music & Arts
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Abbey Park Abbey Park Road			
Post town	Leicester	Postcode	LE4 5AQ

Telephone number at premises (if any)	Leicester Council
Non-domestic rateable value of premises	£

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	X	please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

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Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name: Y2K Entertainment Music & Arts
Address: 15 Lovatt Drive, Bletchley, Milton Keynes, Bucks MK3 7BU

Registered number (where applicable): 08903355
Description of applicant (for example, partnership, company, unincorporated association etc.): Company
Telephone number (if any): 07525741060 / 07877196217
E-mail address (optional): alexy2kp@aol.com / Fredrickmatenga518@gmail.com

Part 3 Operating Schedule

When do you want the premises licence to start? ASAP

DD	MM	YYYY
2 4	0 8	0 2 2 4

If you wish the licence to be valid only for a limited period, when do you want it to end? Yearly event
One day that falls on Bank Holiday on Saturday in August every year

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1) Please refer to event management plan</p> <p>The event will be at Abbey Park on 24/08/24 and is a one day commercial music festival focusing on different groups / established artists from Zimbabwe, UK and USA performing and dancing to live music.</p>

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

up to 9999

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a) plays (if ticking yes, fill in box A)	
b) films (if ticking yes, fill in box B)	
c) indoor sporting events (if ticking yes, fill in box C)	

d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	Yes
f)	recorded music (if ticking yes, fill in box F)	Yes
g)	performances of dance (if ticking yes, fill in box G)	Yes
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	Yes

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	No
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	Yes

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6) No		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
			<u>Please give further details here</u> (please read guidance note 4)		
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	X
				Both	
Mon			Please give further details here (please read guidance note 4) Live and amplified music DJs will play at intervals A noise management plan will be created and signed off my LCC Noise Management Team and ESAG		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5) This event will take place yearly during last 2 weeks of August		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) No		
Sat	10	30			
	22	30			
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	X
				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4) Live and amplified music DJs will play at intervals		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) This event will take place yearly during last 2 weeks of August		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) No		
Sat	10	30			
	22	30			
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	X
				Both	
Mon			Please give further details here (please read guidance note 4) Artists will be performing and dancing live and amplified music		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5) This event will take place yearly during last 2 weeks of August		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6) No		
Sat	10	30			
	22	30			
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing Live performance music event		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	X
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	X
				Off the premises	
Day	Start	Finish		Both	
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 5) This event will take place yearly during last 2 weeks of August		
Tue					
Wed					
Thur			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) No		
Fri					
Sat	10	30			
	22	00			
Sun					

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name: Ignatius Sabau	
Date of birth: 27/07/1974	
Address: 17 Hunsbury Chase Broughton Milton Keynes	
Postcode	MK10 9NP
Personal licence number (if known): MK 00144835	
Issuing licensing authority (if known): Milton Keynes	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
 None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) This event will take place yearly during last 2 weeks of August
Day	Start	Finish	
Mon			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Tue			
Wed			
Thur			
Fri			
Sat	10	30	
	22	30	
Sun			

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

We intend to put up a ticketed live music event in a public space ring fenced to accommodate an estimated crowd of up to 10 000
This will be a family event
There will be artists performing and dancing to live and amplified music.
There will be sale of alcohol and beverages
Children's play areas
For this event to take place effectively and safely, we will carry a thorough risk assessment.
We will put in place an event management plan, and implementing of protocol and legislations to safeguard the public, health and safety
We intend to provide an event that inclusive to locals and promotion of music and culture
We will outline our licensing objectives in b, c, d and e below, which will all be included in our Event Management Plan, and created in consultation with LCC ESAG.

b) The prevention of crime and disorder

Working with support the police
We will provide security and stewards
There will be a station for reporting crime
Ensure that all crowds entering venue are searched to prevent drugs and dangerous weapons

c) Public safety

Enough barriers for crowd control
Enough security and stewards
Ambulance service and first aid stations
Noise control
We will implement policies to safe children and vulnerable adults
Food and hygiene polices and procedures to be followed
Enough bars on the venue
Provision of adequate mobile toilets and sanitation
General waste management
To implement CONTEST (Counter Terrorism Strategy) – Prevent, Pursue, protect & Prepare

d) The prevention of public nuisance

Will provided enough security and stewards and work in partnership with police to prevent public nuisance including drunk and disorderly behaviours

e) The protection of children from harm

We will implement policies to safeguard children and vulnerable adults

Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	Yes
•	I have enclosed the plan of the premises.	Pending
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	Pending
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	Yes
•	I understand that I must now advertise my application.	Yes
•	I understand that if I do not comply with the above requirements my application will be rejected.	Yes
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	alex marapara
Date	29/01/24
Capacity	Company Director

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	fredrick matenga
Date	29/01/24
Capacity	Company Director

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Alex Marapara 15 Lovatt Drive Bletchley			
Post town	Milton Keynes	Postcode	MK3 7BU
Telephone number (if any)	07525741060		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for

- the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

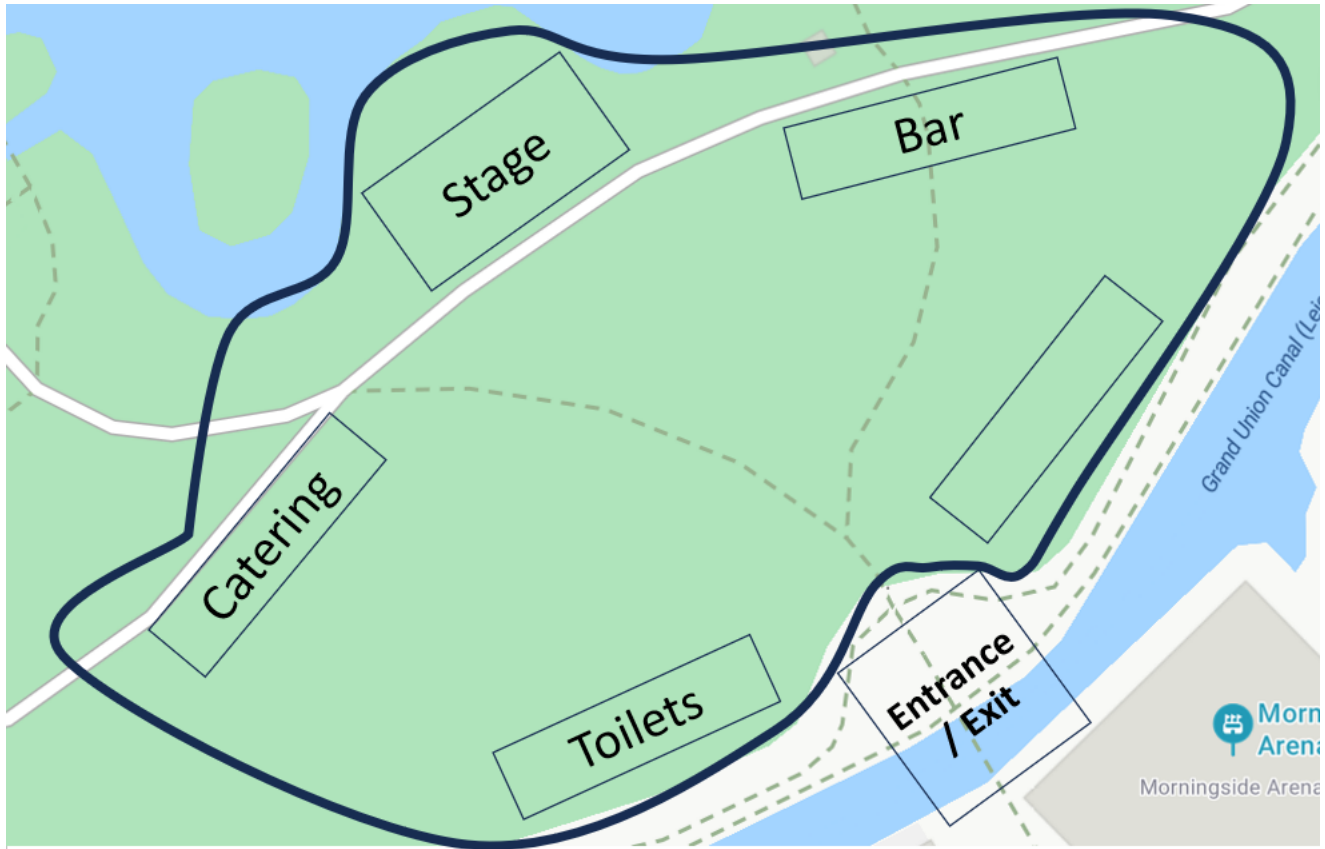
As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.





Leicestershire Police

Licensing Act 2003 – Representation in respect of New Premises Application

Details of person or body making representation	
Your Name:	Paul Hardwick
Your Address:	Force Licensing Department, Mansfield House, 74 Belgrave Gate, Leicester LE1 3GG

Details of premises representation is about	
Name of Premises:	Y2k Entertainment Music and Arts Ltd (ABBEY PARK – AFRICA MUSIC FESTIVAL)
Address of premises:	Abbey Park Abbey Park Road Leicester LE4 5AQ
Application No. (if known)	

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	<input checked="" type="checkbox"/>
Public Safety	<input checked="" type="checkbox"/>
Prevention of public nuisance	<input checked="" type="checkbox"/>
Protection of children from harm	<input checked="" type="checkbox"/>

Please summarise your concerns about this application:
<p>I write in my capacity as a licensing officer for the Leicestershire Police on the authority delegated to me by the Chief Constable.</p> <p>My representation to this new grant application is based upon the licensing objectives as per the Licensing Act 2003.</p> <p>The application in its current format if granted would undermine all four licensing objectives.</p>

The event will be run by Y2k Entertainment Music and Arts Ltd at **Abbey Park** on **Saturday 24th August 2024 between 10.30hrs-22.30hrs**. It is a one-day commercial music festival for up to 9999 people in which live and recorded music will be provided until 22.30hrs and the supply of alcohol ceasing at 22.00hrs.

It is worth noting that the event operating times requested on the Leicester City Council booking form to use Abbey Park differs to the above.

Location

Abbey Park is situated just on the outskirts of the city centre and is only a short distance from the city centre. It is hemmed in by Abbey Park Road, St Margaret's Way (A6) and The River Soar.

There are numerous entry and exit points to the location including various bridges across the river.

The park itself (where the proposed event will be) is surrounded by the remaining grounds of the public park including various football and hockey pitches which again are used daily by members of the public.

Also, very close to the proposed site are numerous ponds (which are hazardous due to the deep silt that has built up in them over the years), and a river (which runs along the edge of the licensed area).

Within close proximity to the venue are residential dwelling houses on both St Margaret's Way and Abbey Park Road, there are also various businesses and commercial units that surround the park.

Licensing Objectives.

With the complexities of running a large event at Abbey Park the police object to this application as they feel that **insufficient details have been provided to explain how each of the licensing objectives will be achieved.**

The applicant hasn't been in contact to discuss this application with the Police despite holding a like event on Nelson Mandela Park in August 2023.

A previous festival operated by Y2k at Nelson Mandela Park last year (2023) resulted in serious shortfalls being exposed, especially in relation to the number of security provision. The event did experience incidents of crime and disorder, public nuisance and public safety. To run the event safely and successfully this year a number of changes would be required.

This application doesn't address some of the concerns raised by the responsible authorities in the post event debrief meetings last year.

The details in each of the licencing objective section is vague and lacks the required detail to assess the suitability of the applicant to run a safe event and promote and uphold the licencing objectives.

Y2k have submitted another application to run a smaller event at a local community centre and have used identical words and phrases in both applications.

Leicestershire police accept that a large event will provide an economic benefit to the city; however, the police believe that this application fails to promote the four licencing objectives.

Therefore, Leicestershire Police respectfully requests that the application is refused.

**Paul Hardwick
Deputy Licensing Manager
Leicestershire Police**

26th February 2024

Licensing Act 2003 - Representation in respect of an application for a New Premises Licence



Details of person or body making representation	
Your Name:	Alistair Hollis
Your Address:	Noise and Pollution Team City Hall 115 Charles Street Leicester LE1 1FZ

Details of premises representation is about	
Name of Premises:	Africa Music Festival
Address of premises:	Abbey Park
Application No. (if known)	

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of crime and disorder	No
Public Safety	No
Prevention of public nuisance	Yes
Protection of children from harm	No

Please summarise your concerns about this application:
<p>The application is for a large-scale one-day festival on the 24th August 2024, with live and recorded music until 22:30. The application is for the festival to take place yearly. Abbey Park is a large urban city green space, bordered by a mix of uses. Festivals of this nature have been successfully carried out with proper management and planning on Abbey Park, such as Beyond Festival and PRIDE.</p> <p>Based on the layout map provided, the main receptors likely to be affected are the large residential building, Equinox and the residential properties on Abbey Park Road. There is also a large-scale housing development of 119 dwellings currently under construction at the site of the old bus depot on Abbey Park Road. These properties must be considered as planning permission was granted – this application is for a yearly festival.</p> <p>My concerns about the application are to do with the lack of detail and consideration of noise in terms of prevention of public nuisance. The proposed stage position is inadequate and not based on any noise data. A festival of this size will require a full noise management plan (NMP) including noise modelling written and carried out by a qualified acoustic consultancy. The noise management plan should be completed at</p>

an early stage and included in the application as this will influence the layout of the festival site based on noise modelling. At this point, it is unclear how the applicant has decided on the stage position as no information has been provided as part of the application.

The current stage position is not adequate as it points directly towards the large residential building, Equinox. There is also the likelihood of noise from the sides of the stage, which would affect properties on Abbey Park Road, including the new development. These properties must be considered when looking at licences which are proposed to be yearly events. The NMP should include A-weighted noise limits which represents how human ears perceive sound and C-weighted noise limits, which focusses on low frequency bass, which contributes a large fraction to noise impact. These limits should also be derived from the modelling.

This event should not be considered in isolation due to cumulative impact multiple events can create. Along with the existing PRIDE and the Billy Bates Fun Fair, there are a number of other proposed yearly festivals that have been applied for which further increases the cumulative impact and the need for full consideration of noise.

The Africa Music festival took place on Nelson Mandela Park in 2023 and overall management of noise was poor. I attended on the day and multiple noise level breaches were observed. I raised concerns about the noise breaches, which were relayed back to the front of house. Unfortunately, further breaches after this were observed. The NMP that was submitted and approved by the noise and pollution team was not implemented. I was informed that the consultant was not present on the day either. I accept that there were unforeseen issues with the set-up and on the event day, which contributed to the overall lack of management. As a result, a number of conditions present on the licence were breached.

A number of improvements were suggested by the festival manager following the previous event, Theo, who is also managing this event. It was suggested working with different organisations for both the sound system and the acoustic consultants. This has not been addressed or mentioned in this application, and no contact has been made to the noise and pollution control team. This was mentioned in the SAG on 5th March though details of this have not been confirmed.

I do not believe that this application promotes the prevention of public nuisance. I would recommend refusal of this licence application as submitted based on the above as the current stage layout is not appropriate and no plans, or information for addressing noise has been included.

Representation in respect of a New Premises Application

Licensing Act 2003

Details of person or body making representation:	
Your Name:	Tj Mavani
Your position/role:	Licensing Enforcement Manager

Details of premises representation is about:	
Name of Premises:	Abbey Park (Part of)
Address of premises:	Abbey Park Road Leicester LE4 5AQ
Application No. (if known)	161482

Please tick one or more of the licensing objectives that your representation relates to:	
Prevention of Crime and Disorder	<input checked="" type="checkbox"/>
Public Safety	<input checked="" type="checkbox"/>
Prevention of Public Nuisance	<input checked="" type="checkbox"/>
Protection of Children from Harm	<input checked="" type="checkbox"/>

Authority Declarations:
<p>I write in my capacity as Licensing Enforcement Manager for Leicester City Council Licensing Authority on the authority delegated to me.</p> <p>Please take notice that I am satisfied that allowing the premises to be used in accordance with the application would undermine the above stated Licensing Objectives and as such submit our representations.</p>

Representations:
<p>The applicant is detailed as Y2K Entertainment Music & Arts based in Bletchley, Milton Keynes.</p>

This application details a large music event listed over one day being the 24th August 2024 at the applied location with a maximum capacity of 9,999 people. This would include all persons on the day.

The applied location is Abbey Park (use of part of it) located near to the city area and is surrounded by arterial highway routes that are crucial to the city infrastructure and residential properties and local businesses.

The activities applied for are for Live Music, Recorded Music, Performances of Dance. The application details the times for each activity being from 10:30hrs with a cease time of 22:30hrs. The supply of Alcohol applied being from 10:30hrs with a cease time of 22:00hrs. The opening hours applied for are from 10:30hrs until 22:00hrs.

The application is not accompanied with any specific information of the event.

The applicants in question organised an event in 2023, for which they secured a licence at Nelson Mandela Park. Although the event transpired without any major incidents, it did raise several concerns and post-event issues that were brought to the attention of the Safety Advisory Group at that time. These concerns had adverse effects on the Licensing Objectives. Some of the issues were related to excessive alcohol consumption within the park, leading to patrons urinating on residential and public property, as well as causing noise-related disturbances. A de-brief meeting was held where issues were discussed and raised. One of the solutions was to move the location of the event as well as a more detailed, structured and rigorous planning process which the applicants would need to comply with.

The residential properties located around the park are likely to be affected by this event in terms of noise, the possibility of nuisance and traffic measures. However, it must be balanced with measures being put in place to minimise concerns and possible negative impacts. It is common practice within the Event Safety Advisory Group (ESAG) process and requirements for consultation of the event with local residents and a direct contact for complaints that would need to be addressed. These are all measures that would need to be authorised and ratified by the ESAG.

There has been initial communication by the event organisers with partner agencies. This was for them to lay out their initial thoughts and ideas for the event. They were advised about the event licensing conditions. This would assist in upholding the licensing objectives. These conditions are seen as a base line and consultations would still need to be sought with the relevant agencies for any additional conditions if required. The conditions detailed below were put together by a multi-agency group including the Leicestershire Police, Licensing Authority, Leicestershire Fire & Rescue Service, Noise & Pollution Team and Public Safety with legal input.

There is a clear concern about the event in terms of history and the management of the event, however with the application of measures and compliance whilst being able to incorporate measures that would mitigate some of the concerns. This would be further assured if all of the below conditions are applied to any granted licence. This would also include a caveat to restrict or stop licensable activities should compliance in the planning stage not meet the relevant requirements.

The conditions detailed below are the ones that were indicated to the event organisers at the pre consultation meeting. These have been used for other large-scale events in the city and help to ensure compliance on all the licensing objectives.

Conditions Details:

We believe the below additions/amendments of conditions in full, which we believe are reasonable, proportionate and enforceable, may assist the Licence Holder in upholding the licensing objectives.

We have detailed, for clarity, those that:

- (a) We believe should be replaced from the applied operating schedule with our proposed wording
- (b) Those to be removed from the operating schedule and;
- (c) Those that are in addition.

Any wording on the operating schedule that is not detailed below to remain on any licence

(a) Conditions to be replaced from Operating Schedule

Wording contained within the applied operating schedule as copied below be replaced with Requested Condition/s:

Operating Schedule Wording:

All wording from the operating schedule

To be replaced with:

With conditions detailed below

(b) Conditions to be removed from Operating Schedule

Wording contained within the applied operating schedule as copied below be removed:

Operating Schedule Wording to be removed:

- Click or tap here to enter text.

(c) Requested Additional Conditions

Condition/s wording below to be added in full to any granted licence:

1. This Licence is limited to authorise Licensable Activities for 1 day on 24 August 2024.
2. Licensable activities to cease at 21:30hrs and the opening hours to be restricted to 22:00hrs.
3. The licence holder shall comply with the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed in this Licence. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, the Licensable Activities will not be permitted to take place.
4. If the Licensing Authority are not satisfied that all measures are appropriately in place in consultation with the ESAG licensable activities will not be permitted to take place.

5. The licence holder must submit a draft Event Management Plan (EMP) to the Festivals & Events team, the ESAG and Licensing Authority at least 3 months prior to the first day of the Event. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team and ESAG.
6. The licence holder shall work in partnership with ESAG to ensure events are planned to take place safely and successfully.
7. The licence holder shall ensure a member of the management team or persons from the management team attend ESAG Meetings to update participants upon progress throughout the planning process.
8. The licence holder shall appoint a member of the management team to prepare and implement the plans included in the EMP.
9. The final draft EMP shall be presented to ESAG for approval no later than 28 days before the first Event Date.
10. Any necessary amendments to the EMP following the approval of the final draft shall be approved by the licensing authority.
11. The licence holder will operate an Event Liaison Team on site if required. This will consist of key people within the event including first aid, the Police, security, event managers, Licensing Authority and health and safety representatives. This team will meet at regular intervals during the event to review the event and make any agreed changes needed.
12. The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the EMP or risk assessments would be those applicable.
13. A full Multi-Agency control room will be set up and managed by the applicant and will be operational throughout the event if required by the ESAG.

Prevention of Crime & Disorder

14. A Crowd Management Plan including an access and egress plan shall be drawn up in agreement with the ESAG. These plans shall be implemented whilst licensable activities are taking place and until a minimum of 30 minutes after the premises close.
15. A Crime Prevention/Reduction plan for the event will be included in the EMP by the licence holder and submitted as part of the planning process. It will focus upon reducing criminal activity within and directly outside the event footprint and working in partnership with the Police.
16. A Drugs Policy and a Search Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
17. A record of all persons detained in any search areas, any quantities of drugs found on their person, their name, address and date of birth (as much as can reasonably be obtained) is to be kept and sent to the Police licensing officers upon request.
18. Notices shall be displayed at all entrances to the event site declaring that individuals found to be in possession of illegal drugs and or prohibited items shall be removed from the event.
19. The Premises Licence Holder shall have the right to refuse entry to any unauthorised/disorderly person or any person not complying with the conditions of entry.
20. A member of a relevant agency can request a person to be refused entry or rejected from the site and must be complied with by security staff.
21. Anyone who appears to be drunk or intoxicated shall not be allowed entry to the event site.

22. A designated member of staff shall be responsible for the emptying and packaging of amnesty bins in the presence of the Police officers, this person shall identify themselves to the Police at event control at the start and conclusion of the event.
23. An authorised fencing system shall be erected around the perimeter of the event as shown on the site plan, agreed with the ESAG and constantly monitored by security staff during the event.
24. The licence holder will consult with the police and Licensing Authority in relation to any event/s where this licence will be in use.
25. The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
26. The licence holder will comply with any reasonable requests or instructions issued by the police or an Officer acting on behalf of the Licensing Authority in relation to the event/s.
27. Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team, the Licensing Authority and ESAG. The numbers and deployment of on-site and off-site security personnel (SIA) and stewards shall be agreed by the ESAG prior to the events and included in the final EMP. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
28. Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
29. An Alcohol Management Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
30. Whilst the premises are authorised to sell alcohol, there shall be a personal licence holder on duty at all times, at each bar or location where the sale of alcohol takes place.
31. The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained pertinent to the Licensing Act with regards to age restricted sales and the refusal of sales to persons believed to be under the influence of alcohol or drugs and in particular what identification can be accepted and that this is properly documented.
32. No alcoholic drinks shall be permitted to leave the perimeter of the site. Off sales for the purpose of this licence shall be contained within the licensed site.
33. Customers shall not be permitted to bring alcohol on site or take alcohol from the site at the end of the event and may only consume alcohol which has been purchased from the premises.

Prevention of Public Nuisance

34. A suitably qualified and experienced acoustic consultant will be appointed by the licence holder and will prepare a noise management plan (NMP) as part of the EMP to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event.
35. A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by the licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full.
36. The licence holder's acoustic consultant, shall at regular intervals, take noise measurement readings both within the perimeter fence and at the points agreed with the noise pollution team, outside the perimeter fence to ensure noise levels are complied with at the event. A contact name and the details of the licence holder's acoustic consultant on duty on the day of the event shall be provided to the noise pollution team.

37. The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan.
38. A full list of all sound system equipment to be used for each stage shall be submitted to the noise pollution team no later than one month before the commencement of an Event.
39. The licence holder's acoustic consultant shall be in control of noise levels throughout the event and shall operate independently of the Artists in all music areas within the licensed site. No performance shall cause noise nuisance and the licence holder shall act upon any reasonable requests from the noise pollution team or its own acoustic consultant during the event, including but not limited to the reduction of the sound level.
40. Complaints concerning noise will be investigated by the licence holder's appointed acoustic consultant during the event and measurements will be taken to ensure compliance with music noise limits.
41. The details of all complaints received, actions taken, and measurements made in response to complaints of music noise will be recorded and provided to the Licencing Authority as part of the acoustic consultant's post-event report which shall be provided within 1 month following the event.
42. The licence holder will work closely with suppliers to minimise disruption to local residents from the event.
43. A resident contact information sheet including details of the residents hotline and email address shall be issued by the Premises Licence Holder at least 2 weeks in advance of the first day of the Event.
44. A resident contact telephone line to contact the site management team will be operated during the build, event and derig. The operational hours will be agreed by the ESAG. In addition, an email address will be available on the event organiser's website and queries answered promptly.
45. Regular resident/business meetings are to be conducted if required and relevant information to be issued. The regularity and format of these are to be agreed with the Licensing Authority. Records of all communication and meetings to be maintained and available to authorities upon request.
46. Reasonable measures should be implemented to protect any trees, wildlife or similar areas identified by the Festivals & Events Team.

Public Safety

47. The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the Licensing Authority in consultation ESAG and detailed in the EMP .
48. The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of ESAG.
49. The licence holder will consult and comply with any required public safety actions directed by authorised officers of the local authority.
50. The Fire Safety Management Plan shall contain a fire risk assessment and show the appropriate provision of firefighting equipment throughout the site.
51. The licence holder shall carry out a risk assessment to determine the medical provision for the Event. Details of the medical provision shall be contained in the Medical Plan.
52. The licence holder shall provide an on-site welfare provision, details of which shall be contained in the EMP.
53. A Signage Plan shall be drawn up in agreement with the ESAG it should show designated access routes and trackway roads around the site perimeter, appropriately illuminated

signage above exits and clear demarcation of specific hazards through highlighting and signage.

54. Details of sanitary facilities shall be included in the EMP to ensure there are sufficient toilets and other sanitary provisions on and directly off the site. This plan will also provide details for the cleansing of these facilities, all of which shall be agreed with the ESAG.
55. The Lighting Plan will be drawn up in agreement with ESAG before any events take place.
56. Details of the CCTV system shall be part of the EMP and agreed with the ESAG before any events takes place.
57. The licence holder will consult with the Traffic Management/Highways and other relevant officers of the local authority if required and submit a management plan and implementation in relation to traffic/highways management which must be agreed with the ESAG before the events take place.
58. A Waste and Litter Plan shall be provided which will include measures for the clearance of litter both inside the site and in a designated area outside the site. Such plan shall be agreed with ESAG and included in the final EMP.
59. Measures to mitigate nuisance and anti-social behaviour which may be caused by the arrival and departure of the audience shall be agreed by ESAG and included in the Crowd Management Plan.

Prevention of Children from Harm

60. Where alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrances to the event and at all bars where alcohol is being served or sold.
61. An electronic refusals log shall be in operation at each area where the sale of alcohol is being conducted. The record shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The electronic refusals log shall be maintained throughout the event and be made available for inspection by the police or authorised Officer of the Licensing Authority on request.
62. The procedures for safeguarding vulnerable persons and any persons under the age of 18 on event days will be contained in the EMP.

Appendix:

No Appendix	N/A
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Authority Signatures:

Tj Mavani
Licensing Enforcement Manager
Leicester City Council
04/03/2024

Reporting Officer
Tj Mavani

Licensing Authority Details:

Licensing Authority
Licensing Enforcement
York House
91 Granby Street
LE1 6FB

Tel: 0116 4540049
Email: licensingenforcement@leicester.gov.uk
www.leicester.gov.uk/licensing

Notice Sent to:

Please note that this representation has been sent to:

- (1) Licensing Authority Applications Team, Leicestershire Police Licensing, Noise Pollution Team, Leicestershire Fire & Rescue Service
- (2) Applicant and/or Agent

Agreement Notice Applicant (if applicable & only valid if signed)

Licensing Enforcement Agreement Confirmation (if applicable & only valid if signed)

CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE
The licence holder will produce an event management plan to cover all the licensing objectives.
The licence holder will ensure sufficient security and stewarding staff are employed.
The licence holder will liaise with Leicestershire Police.
The licence holder will arrange an area to report crime.
The licence holder will ensure anyone entering the licensed area is searched for drugs and weapons.
Barriers will be in place to assist with crowd control.
There will be first aid stations on site.
The licence holder will ensure there are adequate toilets and sanitation facilities for number of people on site.
The licence holder will follow the CONTEST counter terrorism guidance.
CONDITIONS CONSISTENT WITH THE REPRESENTATION AND AGREEMENT WITH LCC LICENSING ENFORCEMENT TEAM
This Licence is limited to authorise Licensable Activities for 1 day on 24 August 2024.
Licensable activities to cease at 21:30hrs and the opening hours to be restricted to 22:00hrs.
The licence holder shall comply with the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed in this Licence. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, the Licensable Activities will not be permitted to take place.
If the Licensing Authority are not satisfied that all measures are appropriately in place in consultation with the ESAG licensable activities will not be permitted to take place.
The licence holder must submit a draft Event Management Plan (EMP) to the Festivals & Events team, the ESAG and Licensing Authority at least 3 months prior to the first day of the Event. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team and ESAG.
The licence holder shall work in partnership with ESAG to ensure events are planned to take place safely and successfully.
The licence holder shall ensure a member of the management team or persons from the management team attend ESAG Meetings to update participants upon progress throughout the planning process.
The licence holder shall appoint a member of the management team to prepare and implement the plans included in the EMP.
The final draft EMP shall be presented to ESAG for approval no later than 28 days before the first Event Date
Any necessary amendments to the EMP following the approval of the final draft shall be approved by the licensing authority.
The licence holder will operate an Event Liaison Team on site if required. This will consist of key people within the event including first aid, the Police, security, event managers, Licensing Authority and health and safety representatives. This team will meet at regular intervals during the event to review the event and make any agreed changes needed
The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the EMP or risk assessments would be those applicable.

A full Multi-Agency control room will be set up and managed by the applicant and will be operational throughout the event if required by the ESAG.
A Crowd Management Plan including an access and egress plan shall be drawn up in agreement with the ESAG. These plans shall be implemented whilst licensable activities are taking place and until a minimum of 30 minutes after the premises close.
A Crime Prevention/Reduction plan for the event will be included in the EMP by the licence holder and submitted as part of the planning process. It will focus upon reducing criminal activity within and directly outside the event footprint and working in partnership with the Police
A Drugs Policy and a Search Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
A record of all persons detained in any search areas, any quantities of drugs found on their person, their name, address and date of birth (as much as can reasonably be obtained) is to be kept and sent to the Police licensing officers upon request.
Notices shall be displayed at all entrances to the event site declaring that individuals found to be in possession of illegal drugs and or prohibited items shall be removed from the event.
The Premises Licence Holder shall have the right to refuse entry to any unauthorised/disorderly person or any person not complying with the conditions of entry.
A member of a relevant agency can request a person to be refused entry or rejected from the site and must be complied with by security staff
Anyone who appears to be drunk or intoxicated shall not be allowed entry to the event site.
A designated member of staff shall be responsible for the emptying and packaging of amnesty bins in the presence of the Police officers, this person shall identify themselves to the Police at event control at the start and conclusion of the event.
An authorised fencing system shall be erected around the perimeter of the event as shown on the site plan, agreed with the ESAG and constantly monitored by security staff during the event.
The licence holder will consult with the police and Licensing Authority in relation to any event/s where this licence will be in use.
The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
The licence holder will comply with any reasonable requests or instructions issued by the police or an Officer acting on behalf of the Licensing Authority in relation to the event/s.
Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team, the Licensing Authority and ESAG. The numbers and deployment of on-site and off-site security personnel (SIA) and stewards shall be agreed by the ESAG prior to the events and included in the final EMP. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
An Alcohol Management Policy shall be drawn up in agreement with the ESAG. This shall be implemented whilst the premises are open for licensable activities.
Whilst the premises are authorised to sell alcohol, there shall be a personal licence holder on duty at all times, at each bar or location where the sale of alcohol takes place.
The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained pertinent to the Licensing Act with regards to age restricted sales and the refusal of sales to persons believed to be under the influence of alcohol or drugs and in particular what identification can be accepted and that this is properly documented.
No alcoholic drinks shall be permitted to leave the perimeter of the site. Off sales for the purpose of this licence shall be contained within the licensed site

Customers shall not be permitted to bring alcohol on site or take alcohol from the site at the end of the event and may only consume alcohol which has been purchased from the premises.
A suitably qualified and experienced acoustic consultant will be appointed by the licence holder and will prepare a noise management plan (NMP) as part of the EMP to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event.
A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by the licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full.
The licence holder's acoustic consultant, shall at regular intervals, take noise measurement readings both within the perimeter fence and at the points agreed with the noise pollution team, outside the perimeter fence to ensure noise levels are complied with at the event. A contact name and the details of the licence holder's acoustic consultant on duty on the day of the event shall be provided to the noise pollution team.
The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan.
A full list of all sound system equipment to be used for each stage shall be submitted to the noise pollution team no later than one month before the commencement of an Event.
The licence holder's acoustic consultant shall be in control of noise levels throughout the event and shall operate independently of the Artists in all music areas within the licensed site. No performance shall cause noise nuisance and the licence holder shall act upon any reasonable requests from the noise pollution team or its own acoustic consultant during the event, including but not limited to the reduction of the sound level.
Complaints concerning noise will be investigated by the licence holder's appointed acoustic consultant during the event and measurements will be taken to ensure compliance with music noise limits.
The details of all complaints received, actions taken, and measurements made in response to complaints of music noise will be recorded and provided to the Licencing Authority as part of the acoustic consultant's post-event report which shall be provided within 1 month following the event.
The licence holder will work closely with suppliers to minimise disruption to local residents from the event
A resident contact information sheet including details of the residents hotline and email address shall be issued by the Premises Licence Holder at least 2 weeks in advance of the first day of the Event.
A resident contact telephone line to contact the site management team will be operated during the build, event and derig. The operational hours will be agreed by the ESAG. In addition, an email address will be available on the event organiser's website and queries answered promptly.
Regular resident/business meetings are to be conducted if required and relevant information to be issued. The regularity and format of these are to be agreed with the Licensing Authority. Records of all communication and meetings to be maintained and available to authorities upon request
Reasonable measures should be implemented to protect any trees, wildlife or similar areas identified by the Festivals & Events Team.
The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the Licensing Authority in consultation ESAG and detailed in the EMP .
The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of ESAG.
The licence holder will consult and comply with any required public safety actions directed by authorised officers of the local authority.

The Fire Safety Management Plan shall contain a fire risk assessment and show the appropriate provision of firefighting equipment throughout the site.
The licence holder shall carry out a risk assessment to determine the medical provision for the Event. Details of the medical provision shall be contained in the Medical Plan.
The licence holder shall provide an on-site welfare provision, details of which shall be contained in the EMP.
A Signage Plan shall be drawn up in agreement with the ESAG it should show designated access routes and trackway roads around the site perimeter, appropriately illuminated 7 signage above exits and clear demarcation of specific hazards through highlighting and signage.
Details of sanitary facilities shall be included in the EMP to ensure there are sufficient toilets and other sanitary provisions on and directly off the site. This plan will also provide details for the cleansing of these facilities, all of which shall be agreed with the ESAG.
The Lighting Plan will be drawn up in agreement with ESAG before any events take place.
Details of the CCTV system shall be part of the EMP and agreed with the ESAG before any events takes place.
The licence holder will consult with the Traffic Management/Highways and other relevant officers of the local authority if required and submit a management plan and implementation in relation to traffic/highways management which must be agreed with the ESAG before the events take place.
A Waste and Litter Plan shall be provided which will include measures for the clearance of litter both inside the site and in a designated area outside the site. Such plan shall be agreed with ESAG and included in the final EMP.
Measures to mitigate nuisance and anti-social behaviour which may be caused by the arrival and departure of the audience shall be agreed by ESAG and included in the Crowd Management Plan.
Where alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrances to the event and at all bars where alcohol is being served or sold.
An electronic refusals log shall be in operation at each area where the sale of alcohol is being conducted. The record shall include the date and time of the refused sale and the name of the member of staff who refused the sale. The electronic refusals log shall be maintained throughout the event and be made available for inspection by the police or authorised Officer of the Licensing Authority on request.
The procedures for safeguarding vulnerable persons and any persons under the age of 18 on event days will be contained in the EMP.

Valentina Cenic
Licensing Authority Office
Leicester City Council
City Hall
115 Charles Street
Leicester
LE1 1FZ

Dear Miss. Cenic,

Licensing Act 2003 – New Premises Licence.
Prevention of Public Nuisance.
Africa Music Festival, Abbey Park

I, _____ as
the applicant / applicant's representative of the above premises licence, hereby
agree to the following modifications in respect to prevention of public nuisance.

Additional conditions:

- A suitably qualified and experienced acoustic consultant will be appointed by the licence holder and will prepare a noise management plan (NMP) as part of the EMP to monitor, assess and manage on and off-site noise at the event. The agreed NMP will be implemented by the licence holder at each event.
- A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The maximum music noise levels shall be fixed by the licence holder's acoustic consultant in conjunction with the noise pollution team. The authority must be satisfied with this assessment and that it will be adhered to in full.
- The licence holder's acoustic consultant, shall at regular intervals, take noise measurement readings both within the perimeter fence and at the points agreed with the noise pollution team, outside the perimeter fence to ensure noise levels are complied with at the event. A contact name and the details of the licence holder's acoustic consultant on duty on the day of the event shall be provided to the noise pollution team.
- The noise sensitive monitoring positions shall be agreed with the noise pollution team and inserted in the Noise Management Plan.
- A full list of all sound system equipment to be used for each stage shall be submitted to the noise pollution team no later than one month before the commencement of an Event.
- The licence holder's acoustic consultant shall be in control of noise levels throughout the event and shall operate independently of the Artists in all

music areas within the licensed site. No performance shall cause noise nuisance and the licence holder shall act upon any reasonable requests from the noise pollution team or its own acoustic consultant during the event, including but not limited to the reduction of the sound level.

- Complaints concerning noise will be investigated by the licence holder's appointed acoustic consultant during the event and measurements will be taken to ensure compliance with music noise limits.
- The details of all complaints received, actions taken, and measurements made in response to complaints of music noise will be recorded and provided to the Licencing Authority as part of the acoustic consultant's post-event report which shall be provided within 1 month following the event.
- The licence holder will work closely with suppliers to minimise disruption to local residents from the event.
- A resident contact information sheet including details of the residents' hotline and email address shall be issued by the Premises Licence Holder at least 2 weeks in advance of the first day of the Event.
- A resident contact telephone line to contact the site management team will be operated during the build, event and derig. The operational hours will be agreed by the ESAG. In addition, an email address will be available on the event organiser's website and queries answered promptly

Kind Regards,

Signed

Name:
(PRINT)

Dated:.....